

# Bookkeeping made easy.

At Ulton, we offer accurate and compliant financial functions for your business.

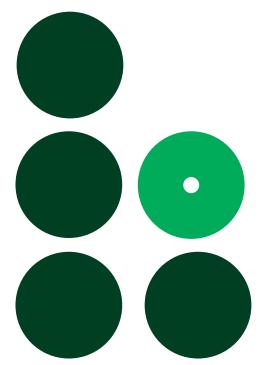
In today's business world - legal constraints, compliance requirements and regulatory authorities mean that every transaction is under the microscope.

By outsourcing your bookkeeping to Ulton, you can rest assured that we'll keep all your financial records organised, categorised, and up to date. You can also trust that any compliance obligations will be met.

Our dedicated bookkeeping team has a wealth of experience across diverse industries. We provide exceptional data maintenance and financial monitoring to give you total transparency across your business's financials. With better clarity, you can make better business decisions – resulting in better outcomes and stronger financial confidence.

# A partnership you can depend on

The wrong bookkeeping support can add significant costs, stress, and waste precious time. Many business owners have shared the frustrations they've experienced with their previous bookkeepers. We're passionate about addressing these issues and providing bookkeeping services you will have total confidence in.



'When you outsource your bookkeeping to Ulton, you'll enjoy working with our professional, experienced team, while also reducing your employment, technology and training costs.'

#### Our services

#### Day-to-day bookkeeping and accounting

At Ulton, we pride ourselves on getting things right. Your bookkeeping will always be conducted with precision and accuracy. We use a highly systemised process to ensure all your needs are met and provide year-round support. We're also happy to help you balance and reconcile your books.

# Creditor, staff, commission, and termination payments

We can take care of all your business's payments, including payroll functions.

## Weekly and monthly reporting

Our team will provide timely reporting on various aspects of your finances to ensure you always have a complete understanding of where your business is at. We'll also run any reports you require to fulfill your compliance obligations.

#### **Document storage**

We can store documents for you and give you easy access if the regulatory authorities ever request to see them.

#### BAS / IAS preparation and lodgement

We can prepare your Business Activity or Instalment Activity Statements and lodge them at the correct time so all your transactions remain compliant.

# Single Touch Payroll (STP) finalisation

We can help you prepare, review, and finalise your STP data and declarations for smooth and streamlined end-of-year reporting.

# Superannuation payments and audit

Our team can help ensure you're meeting your superannuation obligations. We stay across all aspects of compliance, so you're free to focus on other things.

#### **Accounting software**

Our bookkeepers are well versed in various accounting software programs. When you get in touch, we'll ask you about your accounting software preferences. Experienced across various systems, we can provide guidance on getting the most from your software.

### Why choose us?

At Ulton, we are here for you. We are passionate about helping you achieve your financial and business goals. We love what we do and want to help free up your time so you can focus on the things that matter to you.

Our clients choose us as their outsourced bookkeeper, because:

- We offer greater accuracy.
- Our highly skilled, professional team have the support and backing of the rest of our business – a major accounting and business advisory firm.
- We are very committed to deadlines and time frames.
- Continuity of services we provide services yearround.
- Highly systemised process, ensuring clients bookkeeping needs are met.

Let's discuss your business.

'Every business is different. We tailor everything to suit your requirements. Our mission is to deliver a seamless, personalised service year- on-year, to the highest possible standard.'

Brisbane Bundaberg Fraser Coast Gladstone

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